Syllabus and Policies

Motion Design: AVT411-003

Instructor: Reece Quiñones
Office Hours: By Appointment Tuesday/Thursday
Email: dquinon1@gmu.edu
Class meeting days and time: M/W 4:30-7:10 p.m.
Location: School of Art Building 1021

Prerequisite
AVT 215 & 311—or permission of instructor
Admission to Graphic Design MA graduate program or permission of instructor

The line between the still image and the moving one has blurred, and a good designer should be able to move seamlessly from one media to another. Our class is designed to help you do just that.

Course Description
AVT411 Motion Design is an introductory course to motion graphics for upper-level undergraduate and graduate graphic design majors who have a strong foundation in typography and print design. This course introduces the theories, techniques, and practices of motion graphics and the integration of design, photo imaging, sound, video, and animation.

Although technical proficiency is a goal, the primary emphasis of the course is the successful creation of imagery, sound, video, and animation for use in motion graphic projects. As in traditional studio art courses, the problems we will address will deal with visual organization, communication, creative brainstorming skills, and experimentation with techniques and a variety of media. Research, critical analysis, and concept development will be emphasized.
Objectives
Upon completing this course students will develop:

• An understanding of the storyboard planning process
• An understanding of animatic planning
• An understanding of the role of art direction
• An understanding of motion graphics and its relationship to broadcast design.
• An understanding of the role of motion in communication
• An understanding of the technical requirements of moving images.
• A working knowledge of software appropriate to the introductory concepts in time-based media.
• The ability to integrate the use of design, typography, sound, space, timing, and animation within motion pieces.
• The ability to design and complete professional broadcast quality motion-based projects.
• The ability to present, discuss, and articulate concepts through analysis, research, and idea development in relation to motion design.

Content
Through projects, lectures, discussions, and demonstrations, you will get a comprehensive understanding of the conceptual, technical, and aesthetic issues of motion design (including planning, production, and postproduction).

Technology
Student Requirement: Students must have good working knowledge of Photoshop and Illustrator before taking this class.
Software Workshops: Final Cut Pro/Premier, After Effects, Audacity, iDVD.
Additional Software Workshops (if time permits): Motion, Soundtrack Pro, DVD Studio Pro

Course Expectations
Students will leave this course with an understanding of storyboarding, basic software skills, basic sound design, and overall conceptual growth. Students will also leave with an arsenal of motion design terms and knowledge that will complement the student’s growth within the graphic design curriculum. Motion design is a time consuming process, so achieving our objectives will take time, initiative, and an independence and self-initiation in learning.
Required Materials

Online Learning
Lynda.com

Textbook: Recommended

Art Materials
- A personal notebook or sketchbook for notes and ideas
- Assorted BLACK felt tip pens and markers (both wide and fine lined)
- Pencils and a good art eraser
- Post-it notes

Computer Materials (Please bring to every class period.)
- A FireWire or USB 2.0/3.0 hard drive (With at least 150 GB available)
- Headset

Performance Requirements, Critiques, and Class Participation

Due to the dynamics of the course your attendance, participation and punctuality are critical to your successful completion of the class. You must be on time—and prepared—with no exceptions. Not being properly prepared with required assignments is considered an absence from the class. Final projects are due at the beginning of class. Projects turned after the start of class are automatically reduced 1/2 letter grade. Late projects will be docked 1 letter grade per day. If compelled to miss a class, you must email/ask me with an acceptable explanation within 12 hours to be excused. If absent, you are responsible for materials covered in class. Please "buddy-up" with a classmate for this information. Two un-excused absences will gravely effect successful completion of the course. Excessive tardiness will also affect your final grade (3 unexcused late arrivals equals an unexcused absence). Personal communication devices must be turned to "silent mode" and put away.

Final critiques may last one or two class periods. Be prepared to participate in the entire final critique. Individual and group critiques will be held at each stage of a project. Students who fail to have adequate work to present will lose a valuable opportunity to learn, which will also directly affect their grades. Students must be prepared for class to be counted as present, i.e. having all necessary supplies and computer files, and sketchbook with you.

Because of the time-based nature of the medium, critiques may be moved to accommodate general trends in the classroom. Please be prepared to talk about and show the class your process. Please participate in discussions, offer considered criticism, and challenge my opinion.
Evaluation

Project requirements will differ. Grading on each project will be out of 100 points. These are the criteria that you might be graded upon.

- Concept
- Development
- Storyboards/animatic
- Animations/motion
- Audio
- Presentation/Technical Craft
- Class Participation/Critique

The final semester grade is determined by

- Projects (70%)
- Workshop attendance and software mastery (10%)
- Class participation (10%)
- Attendance and professionalism (5%)
- Final DVD/USB Flash Drive (5%)

A non-returnable DVD/USB Flash Drive of all final projects must be turned in at the final class.

Grading Scale (Overview of grading standards)

A. Superior execution; maximum originality; excellent concentration and initiative; cooperative with peers; excellent judgment; superior attitude and dedication; highly imaginative, original, and experimental; very consistent in work ethic; significant improvement. “A” work is not merely competent, but daring!

B. Strong execution and originality; adequate concentration and initiative; cooperative with peers; good attitude, dedication, and judgment; imaginative and experimental; consistent in work ethic; noticeable improvement.

C. Average execution, concentration, organization, and attitude; some imagination and originality; lacks some consistency in work ethic; some improvement.

D. Poor execution and improvement; limited originality; little concentration and organization; poor judgment; evades responsibility and cooperation; lacks work ethic, concentration, organization.

F. Fails to execute to minimum standards, insignificant improvement; no originality; minimum concentration and organization; evades responsibility and cooperation; no work ethic.

✓ + above average
✓ average
✓ – below average
Project Outline

Project 1: Image Sequence
Undergrad students: :10–:15 seconds
Graduate students: :12–:18 seconds

Project 2: Print to Motion/Text Sequence and Narrative
Undergrad students: :30–:60 seconds
Graduate students: :60–:90 seconds

Project 3: Broadcast Station ID –OR– Show Package (logo, bumper, mortises, teaser, lineup, lower thirds, or tags)
Undergrad students: Design two graphic sequences
Graduate students: Design four graphic sequences

Project 4: Movie Title –OR– Trailer
Undergrad students: :45–1:30 minutes
Graduate students: 1:30–2:00 minutes

Project 5: PSA –OR– Promo Video
Undergrad students: 1:30–2:30 minutes
Graduate students: 2:00–3:00 minutes
University and School of Art Policies

In accordance with George Mason University policy, turn off all cellular telephones and other wireless communication devices at the start of class. The instructor of the class will keep his/her cell phone active to assure receipt of any Mason Alerts in a timely fashion; or in the event that the instructor does not have a cell phone, he/she will designate one student to keep a cell phone active to receive such alerts.

Commitment to Diversity
This class will be conducted as an intentionally inclusive community that celebrates diversity and welcomes the participation in the life of the university of faculty, staff and students who reflect the diversity of our plural society. All may feel free to speak and to be heard without fear that the content of the opinions they express will bias the evaluation of their academic performance or hinder their opportunities for participation in class activities. In turn, all are expected to be respectful of each other without regard to race, class, linguistic background, religion, political beliefs, gender identity, sex, sexual orientation, ethnicity, age, veteran’s status, or physical ability.

Statement on Ethics in Teaching and Practicing Art and Design
SOA teaching studios are open to students for extended periods of time mornings, evenings and weekends whenever classes are not in progress. Policies, procedures and schedules for studio use are established by the SOA studio faculty and are posted in the studios.

Open Studio Hours
SOA teaching studios are open to students for extended periods of time mornings, evenings and weekends whenever classes are not in progress. Policies, procedures and schedules for studio use are established by the SOA studio faculty and are posted outside the studios.

School of Art Print Studio
School of Art Print Studio (SOAP) is located in the School of Art Building on the Fairfax Campus. As a non-profit studio, SOAP offers a variety of services including printing and production services to students, faculty and staff. All jobs are processed with high quality materials on state-of-the-art equipment, specifically for graphic design portfolios, mixed-media paintings and reproductions, posters, handmade books, student assignments and proof sheets. More information can be found at soaprint.gmu.edu or 703-993-7203.

ArtsBus Dates and Credit
Dates for Fall 2015 are September 26, October 24, and November 21

- Each student must have up to 5 AVT 300/Artsbus credits before graduation. For credit to appear on your transcript you must enroll in AVT 300. This also applies to anyone who intends to travel to New York independently, or do the DC Alternate Assignment.
- If you plan/need to go on multiple ArtsBus trips during a semester and need them towards your total requirement, you must enroll in multiple sections of AVT 300. Please go to the ArtsBus website: http://artsbus.gmu.edu "Student Information" for additional, very important information regarding ArtsBus policy.
- Non-AVT majors taking art classes do not need Artsbus credit BUT may need to go on the Artsbus for a class assignment. You can either sign up for AVT 300 or buy a ticket for the bus trip at the Center of the Arts. Alternate trips must be approved by the instructor of the course that is requiring an ArtsBus trip.

Visual Voices Lecture Series
Visual Voices is a yearlong series of lectures by artists, art historians and others about contemporary art and art practice. Visual Voices lectures are held on Thursday evenings from 7:20–9:00 p.m. in Harris Theater.

September 3rd Jon Rubin  “Art in Public Life”
September 10th Helen Zughaib “Arab Song – Arab Spring”
September 24th Catherine Kehoe “It’s Not What You Think”
October 1st SOA Grads “Loading Content”
October 8th Steve Badanes + Linda Beaumont “Speak of the Devil”

Important Deadlines
Last Day to Add - Tuesday, September 8
Last Day to Drop (No Tuition Penalty) - Tuesday, September 8
Final Drop (67% Tuition Penalty) – October 2
Selective Withdrawal Period – October 5 - October 23
Incomplete work from Spring/Summer 2015 due to instructor - October 30

Once the add and drop deadlines have passed, instructors do not have the authority to approve requests from students to add or drop/withdraw late. Requests for late adds (up until the last day of classes) must be made by the student in the SOA office (or the office of the department offering the course), and generally are only approved in the case of a documented university error (such as a problem with financial aid being processed), LATE ADD fee will apply. Requests for non-selective withdrawals and retroactive adds (adds after the last day of classes) must be approved by the academic dean of the college in which the student's major is located. For AVT majors, that is the CVPA Office of Academic Affairs, College Hall C211.

Students with Disabilities and Learning Differences
If you have a diagnosed disability or learning difference and you need academic accommodations, please inform me at the beginning of the semester and contact the Disabilities Resource Center (SUB I room 234, 703-993-2474). You must provide me with a faculty contact sheet from that office outlining the accommodations needed for your disability or learning difference. All academic accommodations must be arranged in advance through the DRC.

Official Communications via GMU E-Mail
Mason uses electronic mail to provide official information to students. Examples include communications from course instructors, notices from the library, notices about academic standing, financial aid information, class materials, assignments, questions, and instructor feedback. Students are responsible for the content of university communication sent to their Mason e-mail account, and are required to activate that account and check it regularly.

Attendance Policies
Students are expected to attend the class periods of the courses for which they register. In-class participation is important not only to the individual student, but also to the class as a whole. Class participation may be a factor in grading, therefore instructors may use absence, tardiness, or early departure as de facto evidence of nonparticipation. Students who miss an exam with an acceptable excuse may be penalized according to the individual instructor's grading policy, as stated in the course syllabus.

Honor Code
Students in this class are bound by the Honor Code, as stated in the George Mason University Catalog. The honor code requires that the work you do as an individual be the product of your own individual synthesis or integration of ideas. (This does not prohibit collaborative work when it is approved by your instructor.) As a faculty member, I have an obligation to refer the names of students who may have violated the Honor Code to the Student Honor Council, which treats such cases very seriously.

No grade is important enough to justify cheating, for which there are serious consequences that will follow you for the rest of your life. If you feel unusual pressure about your grade in this or any other course, please talk to me or to a member of the GMU Counseling Center staff.

Using someone else's words or ideas without giving them credit is plagiarism, a very serious Honor Code offense. It is very important to understand how to prevent committing plagiarism when using material from a source. If you wish to quote verbatim, you must use the exact words and punctuation just as the passage appears in the original and must use quotation marks and page numbers in your citation. If you want to paraphrase or summarize ideas from a source, you must put the ideas into your own words, and you must cite the source, using the APA or MLA format. (For assistance with documentation, I recommend Diana Hacker, A Writer's Reference.) The exception to this rule is information termed general knowledge—information that is widely known and
stated in a number of sources. Determining what is general knowledge can be complicated, so the wise course is, “When in doubt, cite.”

Be especially careful when using the Internet for research. Not all Internet sources are equally reliable; some are just plain wrong. Also, since you can download text, it becomes very easy to inadvertently plagiarize. If you use an Internet source, you must cite the exact URL in your paper and include with it the last date that you successfully accessed the site.

**Writing Center**

Students who are in need of intensive help with grammar, structure or mechanics in their writing should make use of the services of Writing Center, located in Robinson A116 (703-993-1200). The services of the Writing Center are available by appointment, online and, occasionally, on a walk-in basis.

**University policies**

The University Catalog, [http://catalog.gmu.edu](http://catalog.gmu.edu), is the central resource for university policies affecting student, faculty, and staff conduct in university academic affairs. Other policies are available at [http://universitypolicy.gmu.edu/](http://universitypolicy.gmu.edu/). All members of the university community are responsible for knowing and following established policies.